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Congratulations on signing up for Flexible Spending benefits with the State of New Mexico for 2020!

This year administration for your Flexible Spending Accounts will be provided by Erisa Administrative Services, Inc., working with Erisa Trust Company.

Along with the new administration, you will be receiving new debit cards for use with your Health and Dependent Care accounts. You will also have access to a new online portal where you can file claims, review your account, and sign up for direct deposit reimbursement.

To access your new online portal, go to <https://BenefitsbyET.LH1ondemand.com> and log in to get started. Your **username** is your Employee ID number, also known as your SHARE ID. Your **password** is the last 5 digits of your Social Security Number followed by the letters “**EASI**” (case sensitive).

You can also access your portal through the new mobile app. Search for “BenefitsbyET” in the Apple or Google Play store to download the app. Your login information is the same for both the app and the online portal.

For more information about your Flexible Spending Account, you can contact Erisa Administrative Services, Inc. at [sonm@easitpa.com](mailto:sonm@easitpa.com) or by phone at the numbers listed above. You can also check out our website at [www.mybenefitsnm.com](http://www.mybenefitsnm.com).

Thank you!

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If you were enrolled in a Health Flexible Spending in 2019, your 2019 account will continue to be managed by CompuSys/Erisa through the end of the runout period, which ends March 15, 2020. You can continue to use your account through that period and submit claims up to March 31, 2020. Questions about your 2019 account, including account balance and questions about claims, will continue to be handled through CompuSys/Erisa.

If you incur an eligible health expense during the runout period, you can split the payment between your 2019 and 2020 Flexible Spending Accounts. Use your 2019 debit card or file the claim to your 2019 FSA first, then use your 2020 debit card or file a claim to your 2020 account with evidence of the prior reimbursement.

You can contact CompuSys/Erisa at 1 (800) 933-7472 or go to their website at [www.nmflex.com](http://www.nmflex.com) to get more information about your 2019 FSA.